



**MAKHUDUTHAMAGA**  
**LOCAL MUNICIPALITY**

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*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
BUDGET AND TREASURY

**Date: 04 August 2022**

**ADDENTUM:** Provision of integrated financial system with support and maintenance for the period of 36 Months.

**Project No:** LIM473/financialsystem/22/23/001

**Date tender made available to the public:** 18 July 2022

**Closing Date:** 26 August 2022 at 12 o' clock pm as per advert and extended to 30 August 2022 at 12 o'clock.

▪ **Instruction one**

Please note that the criteria for evaluation is 80/20 points system and 100 points for functionality as per page 7 of the tender document. It is here noted that the functionality prescribed in the tender document is errored and not in line with the Supply chain regulations under MFMA 56 of 2003.

**Ratification:** The functionality in tender document page 7 is cancelled, and the municipality issued the following Functionality to replace the cancelled one.

Quality criteria	Weighting
1. Organisation and staffing	20 points
2. Experience of the project leader	20 points
3. Qualifications	20 points
4. Company experience	20 points
5. Traceable audit performance	20 points
<b>Maximum possible score for quality</b>	<b>100 points</b>



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### 1. Organisation & Staffing : (20 points)

Enclose an organogram with list of partners, managers, specialists, together with the curriculum vitae with the qualifications of the staff who will be available for the duration of the work; The organogram should clearly meet the skills required for this project-

- financial system integrations
- IT
- Training
- Finance
- And other relevant skill

- No organisational Structure attached : 0 points
- Organisational structure attached without experience( cv) and qualifications : 10 points
- Organisational Structure attached with experience(cv) of staff and no qualifications : 15 points
- Organisational structure attached with experience (cv) and qualifications : 20 points

### 2.Experience of the project leader in relation of financial systems within municipal environment (20 points)

Attach Detailed Curriculum Vitae (CV) with contactable references

- With no experience in integration of financial system : 5 points
- With 1-3 years experience in integration of financial system : 10 Points
- With 4-5 years experience in integration of financial system : 15 Points
- With more than 5 years experience in intergration of financial system : 20 points



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### **3.General Qualifications in finance ,Information systems or equivalent ( 20 Points )**

Attach Certified copies of qualifications

- NQF level 8 and at least one person with ERP certification : 20 points
- NQF level 7 and at least one person with ERP certification : 15 points
- NQF level 6 and at least one person with ERP certification : 10 Points

### **4.Company Experience in municipal , public or national environment implementing integrated financial systems .(20 Points)**

Attach a breakdown of appointment letters supported by contactable reference letters with completion certificates of those projects within South Africa. Failure to attach the appointment letters will result zero allocations of the company experience

- 1– 3 projects: 5 points
- 4 – 6 projects: 10 points
- 7 - 9 projects: 15 points
- 10 projects and above: 20 points

### **5. Company traceable audit opinion performance at the current clients (20 points) –attach supporting audit reports. ( 20 points)**

Attach qualification of the client

- Clean Audit opinion (Unqualified with no matters) : 20 points
- Unqualified opinion with matters : 15 points
- Qualification: zero points



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**Minimum score for functionality is 60%. Bidders who score 60 points and above will be evaluated further on 80/20 point system where 80 points will be for price and 20 points will be for B-BBEE Certificate. Bidders that score less than 60% (rounded to the nearest decimal point) will be disqualified from further Bid evaluation.**

**N.B.** The municipality reserves the right to screen all the received documents before and after the appointment date and any falsified provided information will lead to disqualification or automatically termination of the contract if the service provider has been appointed.

▪ **Instruction two**

Page 29 of the tender document indicate that the duration for this project “**provision of integrated financial system for the period of 36 month**” is 5 years. The duration is wrong as indicated in the tender document.

**Ratification**

The duration of these project “**provision of integrated financial system for the period of 36 month**” is 3 (three) years as per the advert published on the newspaper on 17 July 2022.

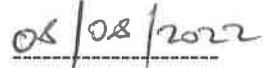
▪ **Instruction three**


Under the human resource and payroll management (page 26) indicate that the system should integrate to our current ERP System:

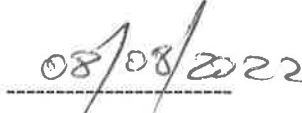
**Ratification**

The human resource and payroll management module should not configure and be integrated to the current system but to **a new system as part of financial management systems.**

  
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Mothapo KJ: Supply Chain Manager

  
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Date

  
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Moganedi MR : Accounting officer

  
.....  
Date